

**CITY OF ANNISTON
PICNIC SHELTER/PARK RESERVATION APPLICATION
P. O. BOX 2168
ANNISTON, AL 36202**

1. Park/Picnic Shelter Requested _____
2. Person/Organization to Use Facility _____
3. Date of Reservation _____ Time _____ To _____
4. Description of Activity _____
5. Number of People Expected _____
6. Additional Items Needed: Tables (#) _____ Chairs (#) _____

*Cost of Additional Tables and Chairs: \$100.00 (10 Tables & 100 Chairs)
\$170.00 (More than 10 Tables & 100 Chairs)*

POLICIES

1. All reservation requests should be made to the Anniston Parks and Recreation Department at least 30 days prior to the rental to ensure availability.
2. **NO** alcoholic beverages may be served in any city park or picnic area except as designated by Ordinance #92-0224.
3. Rental Fees must be paid two weeks prior to use of the facility.
4. Picnic Shelters will be reserved for the following time periods:
10:00 a.m. – 2:00 p.m.; 2:00 p.m. – 6:00 p.m.; and 6:00 p.m. – dark
5. Reservations are limited to one 4-hour period unless otherwise authorized by the Parks and Recreation Director.
6. Picnic Shelter Rental Fees: \$50.00 for each 4-hour period (with restrooms)
\$25.00 for each 4-hour period (without restrooms)
\$25.00 for each 6:00 p.m. – dark reservation

The undersigned individual, on behalf of the above named organization, agrees to be entirely responsible for any and all lost, damaged, or injuries to property owned by the City of Anniston while that organization or their guests are on City property.

Signature _____ Home Phone _____ Work Phone _____
 Address _____ City _____ State _____ ZIP _____

The Anniston City Council is the final authority concerning operating policies and procedures for all city-owned facilities. The Parks and Recreation Department has the management and responsibilities for public use of these facilities.

Parks and Recreation Department Use Only

Rental Fees Collected _____ Confirmation Mailed _____
 Set-up Time _____ Take-down Time _____
 Approved _____ Unapproved _____