

**CITY OF ANNISTON
ATHLETIC FIELD RESERVATION APPLICATION
P. O. BOX 2168
ANNISTON, AL 36202**

1. Field Requested _____
2. Person/Organization to Use Facility _____
3. Date of Reservation _____ Time _____ To _____
4. Description of Activity _____

POLICIES

1. All reservation requests should be made to the Anniston Parks and Recreation Department at least two weeks prior to the rental to ensure availability.
2. A deposit of one-half the base rental fee is required at the time a reservation is made. All fees must be paid in full 48 hours prior to event; otherwise the date reserved will be cancelled.
3. Cancellations must be submitted 48 hours prior to event date to receive full refund of any fees paid.
4. **NO** alcoholic beverages may be served in any City of Anniston Community Center or surrounding park/picnic areas except as designated by Ordinance #92-0224.
5. Athletic Field Rental Fees: \$25.00 per hour (without lights)
\$60.00 per hour (with lights) – *2 hour minimum*
6. Rentals occurring outside of the operating hours of the Aquatic and Fitness Center may be charged \$25 per hour staffing charge.
7. Rentals occurring outside of other events at the Youth Sports Complex will be charged a \$15 fee for restrooms.

The undersigned individual, on behalf of the above named organization, agrees to be entirely responsible for any and all lost, damaged, or injuries to property owned by the City of Anniston while that organization or their guests are on City property.

Signature _____ Home Phone _____ Work Phone _____
Address _____ City _____ State _____ ZIP _____

The Anniston City Council is the final authority concerning operating policies and procedures for all city-owned facilities. The Parks and Recreation Department has the management and responsibilities for public use of these facilities.

Parks and Recreation Department Use Only

Rental Fees Collected _____ Confirmation Mailed _____
Approved _____ Unapproved _____