

**PERMIT APPLICATION**  
**FOR PARADE, PROCESSION, OR OTHER PUBLIC ASSEMBLY**  
*(Applications must be submitted no later than 30 days prior to the event)*

Date of Application: \_\_\_\_\_

Individual or organization in whose name the permit will be issued: \_\_\_\_\_

Name, address of the organization's president, chief officer, or agent:

\_\_\_\_\_

(a)Name: \_\_\_\_\_ (b)Title: \_\_\_\_\_

(c)Address: \_\_\_\_\_

(d)Tel No: \_\_\_\_\_

(e)Cell Phone No: \_\_\_\_\_ (f)Email address: \_\_\_\_\_

Describe the type, nature, character and purpose of the public assembly (list all activities):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Give the inclusive date(s) of the assembly: \_\_\_\_\_

Give the inclusive time(s) of the assembly: \_\_\_\_\_

Give the number and composition of the assembly:

	Component	Number
People (riding/walking)	_____	_____
Motor Vehicles	_____	_____
Floats	_____	_____
Animals	_____	_____
Other	_____	_____

Identify the place, area, locality, and/or route of the assembly:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will it be necessary to block any street or sidewalk during the course of the assembly? \_\_\_\_\_

If so, explain: \_\_\_\_\_

Will alcoholic beverages be sold and/or served? \_\_\_\_\_

If so, explain: \_\_\_\_\_

Will signs, placards, banners, flags or cards be displayed? \_\_\_\_\_

\_\_\_\_\_

List all vendors who will be supplying food, drink(s), games, booths, etc.: \_\_\_\_\_

\_\_\_\_\_

Applicant: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

Telephone Number: \_\_\_\_\_

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Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
(Signature)

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Police Department Remarks:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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**THE APPROVED APPLICATION SERVES AS THE PERMIT**