



**FINANCE DEPARTMENT**

**PReMA Corp, Agent**

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September 24, 2014

NAME

ADDRESS

CITY, STATE ZIP

**NOTICE OF BUSINESS LICENSE REQUIRED AND PAYMENT OF  
BUSINESS LICENSE TAX FOR LESSORS OF REAL ESTATE**

Dear Property Owner, Manager, Agency:

In past years, the City of Anniston has not actively enforced the terms of its Business License and Privilege Tax Ordinance as it applies to leasing or rental of residential and nonresidential (commercial) property. Effective for the current license year of 2014, the City is requiring businesses and/or individuals, including property management services, leasing or renting residential and/or nonresidential (commercial) real estate located in the City of Anniston or its Police Jurisdiction to obtain a Business License.

In the interest of a smooth transition to achieving compliance, the City will waive the license requirement for all past years, including any penalty and interest, provided you obtain a 2014 Business License by **October 31, 2014**. Additionally, the City will discontinue the "Rental Inspection Fee" of \$50/unit/inspection effective with the licensing of your business. However, this will **NOT** preclude the rental inspection requirement administered through the City's Office of Planning and Development Services.

Please complete and submit, with payment, the enclosed Business License Application Form and Rental Property List Form. The Business License Application Form allows you to calculate the amount due based on previous year's (2013) total annual gross receipts of all rental properties and/or property management fees on properties owned, leased, and/or managed within Anniston city limits, or it's Police Jurisdiction.

If you are not leasing or renting your property, and any owned real estate property is solely for your own occupancy or use, you may be exempt from obtaining a Business License. If you believe you may be exempt, please respond to this notification with a written explanation, at the following email address: [info@premacorp.com](mailto:info@premacorp.com) or fax number (720) 875-4199, within 15 days of the date of this notification.

The City of Anniston will waive penalty and interest on any amount due provided application and payment of the amount due is made on or before **October 31, 2014**. Effective **November 1, 2014**, applicable 30% penalty and interest at the rate of 1% per month will be applied to the balance due.

We appreciate your prompt response to this request. Should you have any questions, please contact us at [info@premacorp.com](mailto:info@premacorp.com) or by telephone at 866.717.7362 (Toll Free) or 720.875.4160. Anniston's Business License Ordinance No. 07-O-6, may be reviewed on-line at [www.anniston.al.gov](http://www.anniston.al.gov).

Sincerely,

A handwritten signature in black ink that reads "Don E. Howell".

Don E. Howell

City of Anniston Compliance Review