

**RENTAL INSPECTION APPLICATION
PART I- GENERAL INFORMATION**



Planning & Development Services

Complete all sections and attach any necessary documentation as an incomplete application may cause delays in processing.

Date: _____

OWNER INFORMATION

Name
Company (if applicable)
Mailing Address
City
Phone
Email

TENANT INFORMATION

Name
Company (if applicable)
Mailing Address
City
Phone
Email

RENTAL INSPECTION LOCATION

Property Address to be Occupied:
Apartment Number: (if applicable)

Applicant must answer ALL questions:

QUESTION	YES	NO
Does the property owner own more than one rental property within the City of Anniston? (Includes the corporate city limits and police jurisdiction)		
Does the property owner hold an active business license with the City of Anniston as required by the Business License and Privilege Tax Ordinance?		
Is the property being leased or maintained by a property management company?		
Is the property currently occupied?		
Has the property undergone a rental inspection within the last 12 months?		
Has the applicant received a copy of the Alabama Tenants' Handbook OR have knowledge of the Alabama Landlord Tenant Act?		

**RENTAL INSPECTION APPLICATION
PART II- CERTIFICATION AND SUBMITTAL**



Planning & Development Services

CERTIFICATION

I attest to and affirm that I am familiar with and intend to fulfill my obligations under the Rental Inspection Ordinance (Ordinance No. 10-O-9) and all regulations applicable to residential dwellings according to the 2009 International Property Maintenance Code (IMPC) adopted by the City of Anniston.

Signature: _____ Date: _____

SUBMITTAL

Application materials may be submitted to Planning and Development Services via:

1. Email- attach digital format documentation (preferred) **OR**
2. In Person- hard copy at 1128 Gurnee Avenue, Anniston, Alabama

Inspections should be scheduled at least four (4) hours in advance and are not performed after 4:30 PM. To schedule an inspection, please contact a Technical Inspector by telephone at (256) 231-7720 (Options 2 or 3) or in-person at 1128 Gurnee Avenue, Anniston, AL.

Please contact Neeli Faulkner, Planning Secretary, with any questions at (256) 231-7720 OPTION 1.

FOR OFFICE USE ONLY

Inspection Type:	<input type="checkbox"/> Initial <input type="checkbox"/> Reinspection <input type="checkbox"/> Third Inspection <input type="checkbox"/> Other
Assigned To:	<input type="checkbox"/> Lee Willis <input type="checkbox"/> Larry Talley
Inspection Date & Time:	
Amount Paid: (if applicable)	\$